

Disaster Assistance Recovery Grants

Application Form Primary Producers

v13 20/04/2026

Fund code:

Before completing this application, please ensure you have read the relevant scheme guidelines which outline the defined disaster area and other eligibility criteria. These are available on QRIDA's website. If you prefer to complete this application via QRIDA's online application portal please visit [ApplyOnline](#).

For guidance on the documentation required please refer to the 'Application tips for primary production businesses' available on QRIDA's website.

If you have any questions regarding your eligibility, please contact QRIDA on 1800 623 946 or visit QRIDA's website.

This application is for the following disaster event:

If you are an existing QRIDA client, please provide your Client ID number.

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

Have you already been approved for QRIDA assistance for this disaster?

Yes No

Information checklist

| Required information: | Provided with this form | Provided with initial application |
|---|-------------------------|-----------------------------------|
| <p>Proof of identification - Please provide proof of identification for at least one owner/director of the business. Acceptable documents can include any two of the following: Medicare card, Passport, Driver's Licence/Proof of Age card. Please note identification is only required with your initial application under the scheme. For Driver's licences, please include both the front and back of the card.</p> | | |
| <p>Rates Notice / Lease / Agreement - Your primary production enterprise must be located within a defined disaster area.</p> <ul style="list-style-type: none"> If you own the property, please attach a copy of your most recent Local Government rates notice for the property affected by the disaster event. If you lease or agist all or part of the property, please attach a copy of your current lease or agistment agreement. Please provide information confirming that you are responsible for the costs being claimed. | | |
| <p>Photographs of damage - 5 - 10 photographs showing direct damage to the affected property. If photographs are not held, please provide quotes or tax invoices clearly identifiable as being related to damage from the eligible disaster.</p> | | |
| <p>Financial statements and Tax Return/s - Financial statements and tax returns for the applicant and all related entities, including individual tax returns for all shareholders/partners or owners. Please indicate. Alternatively, if you have provided financial statements/tax returns to QRIDA for a different scheme within the current financial year, please indicate the scheme name and date it was submitted and confirm by marking this tick box that you give QRIDA permission to use them for this EDARG application. QRIDA may call you to confirm we have the correct financials from the scheme nominated.</p> | | |
| <p>Evidence of expenditure / payment - For applications up to the maximum initial grant (i.e. for immediate resumption of business directly following the disaster event): Copies of tax invoices and quotes.</p> <p>OR</p> <p>For applications over the amount of the initial grant available or subsequent applications: Copies of tax invoices AND evidence that these invoices have been paid (e.g. bank statements, electronic bank transfer confirmations or official supplier receipts).</p> | | |
| <p>Bank statement - Please attach a copy of your bank statement for your business account nominated in Section 2 of this form.</p> | | |
| <p>Details of insurance - If insured, full details of your insurance policy and insurance schedule, and/or claim must be provided. If yes, Section 5 must be completed. Note: QRIDA may be unable to finalise your Disaster Assistance Grant application until the outcome of your insurance claim is determined and claim outcome is provided.</p> | | |



Section 3 - Detail of your primary production business

N/A - subsequent application

For subsequent applications, only complete the below details if changed since submitting your initial claim.

Please provide information about your primary production business.

In normal circumstances show the total income earned and proportion of your time devoted to the following activities.

| | Gross income earned (\$) | Hours of labour (as a %) |
|---|--------------------------|--------------------------|
| Primary production activities (e.g. plant or animal cultivation). | | |
| Activities using your primary production asset and resources (e.g. contracting, agisting, dry machinery hire). | | |
| Business activities that are not derived from your farm or its equipment (e.g. dividends, interest, small business (construction building business)). | | |
| Do you earn income as a wage from external employment? (e.g. from an enterprise that you do not own or have a controlling interest in). | | |

| Enterprise size (ha) | Average stock numbers | Area of crops (ha) | Annual production (livestock number /tonnes of crop) |
|--|------------------------------|----------------------------|--|
| What was your annual turnover for the last two financial years? | Year 1 (e.g. 2023/24) | Annual Gross Income | |
| | Year 2 (e.g. 2024/25) | Annual Gross Income | |

If you would like QRIDA's Assessment Officer to contact your accountant or tax agent to clarify details for your application, please provide their contact details below.

Business name: _____ Contact name: _____
 Phone number: _____ Email: _____

Other relevant information to indicate the scale or potential scale of your primary production business prior to / or at the time of the disaster:

Section 4 - Details of the direct damage as a result of the eligible disaster

Please provide a description of the direct damage sustained as a result of the eligible disaster.

What is the road address where the damage was sustained?

In which Local Government Area is the property where the direct damage occurred as a result of the eligible disaster?

What was the damage?

Do you own/lease/agist multiple properties in the defined disaster area?

Please include a copy of your lease/agistment agreement which clearly states the legal arrangement (including date, property address and who is responsible for the reinstatement of damages). The agreement must be signed by the Lessee and Lessor.

Yes No

For subsequent applications, only complete the below details if changed since submitting your initial claim.

Have you made an insurance claim in relation to the direct damage caused by the disaster?

A copy of the outcome of your insurance claim must be provided to QRIDA once determined (refer to checklist on page one).

| Yes - please provide insurance details below | | No - please indicate why | |
|--|--|--------------------------|---|
| Insurance company | | | Uninsured (please explain below) |
| Policy/claim no. | | | My/our policy does not provide cover for the items damaged or damage caused by the eligible disaster (please attach insurance policy) |
| Claim manager name | | | |
| Claim manager phone no. | | | Other (briefly detail below) |

Additional insurance / other details:

Section 6 - Details of expenditure (refer to scheme guidelines for a list of eligible expenditure that can be claimed)

This section relates to the costs of repair and reinstatement activities you are claiming in this application:

- To support the activities, please complete the **'Invoices/quotes being claimed'** (page 7) detailing the expenditure you will incur/have incurred.
- To support fuel reimbursement, please complete the **'Fuel calculator'** (page 8) for the use of your own machinery or fuel provided for contractor's equipment (if applicable).

| Repair and reinstatement activity | Expenditure/ estimate (ex. GST) |
|---|------------------------------------|
| Labour costs for cleaning property, premises or equipment (refer to Simple Guideline Interpretation). | |
| Engaging a tradesperson to conduct a safety inspection of damage to a property, premises or equipment. | |
| Hiring or leasing equipment/materials to clean premises, property or equipment. | |
| Veterinary or specialist costs for maintaining the health of livestock. | |
| Purchase and transporting fodder or feed for livestock. | |
| Purchase, hire or lease of equipment/materials essential to resume primary production. | |
| Removal and disposal of debris, damaged goods, materials (including deceased livestock). | |
| Repairs/replacement of buildings/building fittings essential to primary production enterprise (including staff accommodation). | |
| Repairing, reconditioning or replacing essential plant and equipment. | |
| Repair or replacement of fencing and/or other essential property and water infrastructure (including access roads, contours, drains, headlands and dams). | |
| Replacement of lost or damaged eligible crops/plants (same or comparable) essential to resumption of primary production. | |
| Repairing or restoring damaged fields. | |
| Replacing deceased livestock. | |
| Salvaging damaged crops, grain or feed. | |
| Total Disaster Assistance Recovery Grant claim for this application: | |

Section 7 - Acknowledgements, consents and privacy statement

In the following sections, titled acknowledgements, consents and privacy statement:

- **QRIDA** means Queensland Rural and Industry Development Authority.
- **Identity Verification Service Provider** means Experian Australia Operations Pty Ltd ACN 006 399 677.

Please tick each of the below to indicate your acceptance. Your acknowledgment and acceptance of each item is a condition of submitting a valid application.

Acknowledgements

I/We have read and understood the guidelines at qrda.qld.gov.au for the Disaster Assistance Recovery Grants Scheme and have obtained clarification where needed.

I/We certify that all of the information provided in the whole of this application is true and accurate and discloses my/our correct financial position; and

I/We certify that to the extent this application or any information provided in relation to this application contains information of, or about, another person, I/we have the authorisation of that person to provide the information and for it to be used and disclosed in accordance with the above authorisations.

I/We are aware that it is an offence and that penalties may be applied under the *Rural and Regional Adjustment Act 1994* (Qld) if any information provided in an application or any document provided in respect of an application is found to be false misleading or incomplete in a material manner.

I/We have read the Collection Notice and the Privacy Statement below and understand how personal information provided in my/our application may be collected, used and disclosed.

I/We certify that the business which is subject of this application is not in administration, liquidation or a state of insolvency and that all of the business owners are similarly, to the best of my/our knowledge, not in a state of bankruptcy, insolvency, financial distress or difficulty.

I/We are aware that QRIDA is bound by the *Public Records Act 2023* and is unable to return any documents forwarded as part of this application.

I/We have read and understood QRIDA's [Conflict of interest and arm's length webpage](#) and have obtained clarification where needed.

Do you have, or have you had, any dealings that could be considered a conflict of interest with this application?

Yes **No**

If yes, please provide details of all your dealings with QRIDA that may be a perceived or existing conflict of interest:

Do you have a relationship with another party or parties that may create the perception that the arrangement is not at arm's length?

Yes **No**

If yes, please provide details, including the name and business entity details of the relationship/benefit, and what actions you have taken to address the perception.

Consent to Third Party Disclosures

I/We authorise any Relevant Person to disclose to QRIDA and each of its authorised representatives such information as QRIDA or an authorised representative considers to be necessary or appropriate in connection with this application or any aspect of the Scheme from a Relevant Person[^], including my/our financial statements and personal taxation returns and other supporting information to verify my/our identity, determine if my/our business is eligible to receive a grant under the Scheme and in relation to the administration and management of the Scheme and any grant provided to me/us under the Scheme.

[^] For the purposes of the above consents, **Relevant Person** includes:

- The Identity Verification Service Provider and any accountant, solicitor, business consultant, bank, financier, supplier, processor, or other agent named or identified in this application or in supporting documentation provided with, or in support of, this application; *and*
- any Commonwealth, state or local government department, agency or authority that QRIDA or an authorised representative may consider relevant.

Information Collection Notice

Collection and use of your personal information

QRIDA and its authorised representatives are collecting and obtaining (from you and the Relevant Persons) your personal information in connection with the Scheme, for the following purposes:

- verification of your identity;
- assessment of your application and your eligibility for the Scheme at the time of making the application and on an ongoing basis;
- the administration and management of the Scheme or any grant or loan provided to me/us under the Scheme including for compliance and enforcement purposes; and
- any other purpose related, or otherwise necessary to give effect, to the purposes listed above.

QRIDA and its authorised representatives may also use your personal information for the following purposes:

- to contact you in relation to your application, and the evaluation of the Disaster Assistance Recovery Grants Scheme;
- to facilitate its internal business operations and fulfil legal obligations;
- to assess the performance of QRIDA and other Queensland and Commonwealth Government grant and loan programs and services;
- to promote or market QRIDA and other Queensland and Commonwealth Government grant and loan programs and services (including the success and outcomes of the programs and services);
- research and development of QRIDA and other Queensland and Commonwealth Government actual and proposed services;
- to identify and assess your eligibility for or interest in other QRIDA and Queensland and Commonwealth Government administered grant and loan programs or services;
- to collate statistical data; and
- as permitted by law, including in accordance with QRIDA's disclosure rights under s. 40 of the *Rural and Regional Adjustment Act 1994*.

Disclosure of your personal information

QRIDA may disclose your personal information to the Relevant Persons, QRIDA's employees, contractors, related affiliates and third parties to the extent necessary or convenient to enable QRIDA to further the purposes described above (which do not extend to commercial purposes).

Government agencies to whom personal information is to be disclosed are:

- Department of Primary Industries
- Queensland Reconstruction Authority
- Queensland Treasury

Continued over page...

Section 7 - Acknowledgements, consents and privacy statement continued...

Consent

By completing and submitting this application, you are consenting to QRIDA managing your personal information in the manner described in this Collection Notice and our Privacy Policy.

Privacy statement

More information about the way QRIDA uses, discloses, and secures your personal information, how you can access and correct that information, and how you can make a complaint about a breach of privacy can be found in its privacy policy. QRIDA will comply with the *Human Rights Act 2019* (Qld) when making any decision, including with respect to collection, use, and disclosure of personal information.

By ticking this box, I/we are acknowledging and/or consenting to each of the matters I/we have indicated above.

| Applicant | Signature | Name | Position | Date |
|-----------|-----------|------|----------|------|
| One | | | | |
| Two | | | | |
| Three | | | | |
| Four | | | | |

Further information

Did you engage with a QRIDA Regional Area Manager for this application? Yes No

Who else assisted you with this application process?

Financial Counsellor Accountant Consultant QRIDA - Head Office

Other, please specify:

How did you find out about this assistance?

QRIDA Regional Area Manager QRIDA Head Office QRIDA Website Financial Counsellor
 Newspaper advertisement Radio advertisement Social media Event (please specify below)
 Prime Focus (QRIDA newsletter) Word of mouth Other, please specify:

How to apply

Please submit your completed application including all supporting documents to QRIDA by:

Post: GPO Box 211, Brisbane QLD 4001 **Email:** contact_us@qrida.qld.gov.au **Fax:** (07) 3032 0300

Enquiries

Further information on the program is available on the QRIDA website at qrida.qld.gov.au. If you need assistance with completing your application, or wish to speak to a Regional Area Manager, please contact QRIDA on **1800 623 946**.

Fuel calculator

Please note you can also complete this listing in an Excel spreadsheet template, available on the [Forms & Downloads page](#) on QRIDA's website

Please complete, detailing the fuel, machinery and operator costs incurred for the use of your own machinery or fuel provided for contractor's equipment in repairing disaster damage (if applicable)

Client GST registered? Yes No

| Fuel Claim Calculator | | | | | | | | |
|---|------------------|----------------|-----------------------------|---|--------------------------------|-------------|----------------------------|--------------|
| Fuel consumption whilst making repairs | | | | | | | | |
| Machinery type & model (e.g. CAT D9T Dozer) | Fuel usage/hour | No. hours used | No. litres used for repairs | | | | | |
| | | | | ^If necessary, GST is removed if client is registered for GST. Alternatively, GST will be added where \$ per litre excludes GST and client is not registered for GST *Rebates may also be applicable for gaseous fuels and blended fuels. For information refer to ato.gov.au *Details on eligible liquid fuels and current rebate amounts can be located at ato.gov.au | | | | |
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| | | | | | | | | |
| TOTAL | | | | | | | | |
| Liquid fuels e.g. diesel or petrol | | | | | | | | |
| Date | Fuel invoice no. | Fuel supplier | No. of litres | \$ per litre | Does \$ per litre include GST? | Fuel rebate | \$ per litre less rebate ^ | Claim amount |
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| Total | | | | Total claim amount^ | | | | |